



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government advancing quality of life."

MEMORANDUM

****REVISED 12-05-2023**

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: November 29, 2023

SUBJECT: JEFFERSON COUNTY Meetings – Week of December 4, 2023

Monday December 4, 2023	No Scheduled County Meetings		
Tuesday December 5, 2023	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
	Aging and Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
Wednesday December 6, 2023	Courthouse Security & Facilities Committee	8:30 a.m.	Videoconference
	**Finance Committee (agenda revised)	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Thursday December 7, 2023	No Scheduled County Meetings		
Friday December 8, 2023	*WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Hill Farms State Office Building 4822 Madison Yards Way, Madison
Saturday December 9, 2023	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 County Road A, Cambridge
Sunday December 10, 2023	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
Jefferson, WI 53549

Tuesday, December 5, 2023
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of November 7, 2023 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Updates on projects and contingency
10. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
11. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Tuesday, January 2, 2024 at 8:30 a.m.
12. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V1I4NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Date: Tuesday, December 5th, 2023

Time: 1:00 p.m.

Committee Members: Michael Wineke, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, Mary Weber, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from November 7th, 2023.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements: Todd Weidenhoeft will be joining the meeting in January 2024
9. Discussion to move January meeting to January 8th, 2024.
10. Discussion on replacement for filling Mary Weber's position.
11. ADRC & Aging Program 2023 Key Outcome Indicator updates – ReBecca Schmidt
12. Program Updates
 - a. ADRC – Dominic Wondolkowski
 - b. Nutrition – Tatiana March
 - c. Transportation – Mike Hansen
 - d. Dementia Care Specialist – Tonya Runyard
13. Transportation and Nutrition Program Waivers
14. Items for next meetings
15. Adjournment

Next scheduled meetings:

Jan 9th, 2024

Feb 6th, 2024

March 5th, 2024

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Zoom Meeting ID: 870 2492 5628

Wednesday, December 6, 2023 at 8:30 a.m.

***Committee Members
by SCR 68.05***

*Robert F. Dehring Jr.
Circuit Court Judge*

*Steven Nass
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Cindy Hamre Incha
Clerk of Circuit Court*

*Jennifer Weber
Circuit Court Commissioner*

*Paul Milbrath
Sheriff*

*Monica Hall
District Attorney*

*Amber Rumpf
Public Defender*

*VACANT
Rep. of local Bar Association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Ryan Hayes
Director of Facilities Management*

*Danielle Thompson
Corporation Counsel*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 6, 2023 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications.
 - a. Data Collection on Threat Incidents (Judge Dehring, DCA and Sheriff's Dept. representative).
 - b. Updated court security threat and incident report form (CS-265) (Judge Dehring).
7. Building Project Updates (Wehmeier).
8. Audio/video security system in courtrooms (Dehring).
9. New Jefferson County Bar Representative (Dehring).
10. Trauma kits – update (Hamre Incha).
11. Business continuity evacuation plan – update (subcommittee).
12. Tentative future meeting dates/confirm format going forward:

March 6, 2023	8:30 a.m.	Zoom
Thereafter: to be determined		

13. Future agenda items.
14. Adjourn.

Join Zoom Meeting: <https://wicourts.zoom.us/j/87024925628>
Meeting ID: 870 2492 5628
One tap mobile: +1 312 626 6799
Join by SIP: 87024925628@zoomcrc.com
Join by H.323: 162.255.37.11 (US West) -or- 162.255.36.11 (US East)

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C2003
311 S. Center Ave.
Jefferson, WI 53549
***REVISED 12-05-2023**

Date: Wednesday, December 6, 2023

Time: 9:00 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for November 8, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on amending the 2023 Health Department budget for Sleep Safe program
9. ***Discussion and possible action on accepting the Department of Justice's Deflecting Court Involvement Due to School Refusal Grant at the Human Services Department and amending the 2024 budget**
10. Discussion and possible action on re-authorizing self-insuring worker's compensation liability
11. Discussion and possible action on approval of scoring matrix for priority-based budgeting
12. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
13. Discussion and possible action on update on American Rescue Plan Act funding
14. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
15. ***Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the sale of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for the purpose of discussion and possible action regarding the proposed sale of approximately 100 acres of county owned property to Project Dove, LLC.**
16. Convene in closed session pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on Tyler R. Jessup's personal injury claim against Jefferson County
17. Reconvene in open session for action on closed session items if necessary
18. Discussion and possible action on 2023 projections of budget vs. actual revenues and expenditures
19. Review of the financial statements and department update for October 2023-Finance Department
20. Review of the financial statements and department update for October 2023-Treasurer's Office
21. Review of the financial statements and department update for October 2023-Child Support
22. Update on contingency fund balance
23. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
24. Set future meeting schedule, next meeting date, and possible agenda items
25. Review of invoices
26. Adjourn

Next scheduled meetings: Wednesday, January 3, 2024 (Regular meeting)
 Wednesday, February 7, 2024 (Regular meeting)
 Wednesday, March 6, 2024 (Regular meeting)
 Wednesday, April 10, 2024 (Regular meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 ♦ 20 S Court Street ♦ Platteville, Wisconsin 53818
Alan Sweeney, Chair ♦ Commission Office Phone 608.330.7099 ♦ Fax 608.342.1220
♦ Website <https://www.swwrpc.org/our-work/wrrtc>

MEMBER COUNTIES: CRAWFORD ♦ DANE ♦ GRANT ♦ GREEN ♦ IOWA ♦ JEFFERSON ♦ ROCK ♦ SAUK ♦ WALWORTH ♦ WAUKESHA

SUBJECT: Friday, December 8, 2023 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Misty Molzof, WRRTC Administrator
Date Sent: November 29, 2023

Friday, December 8, 2023 @ 10 AM
Hill Farms State Office Building
4822 Madison Yards Way, Madison, WI
Room 152/156 South

WRRTC's Schedule of Meetings:

2023	
January 6	
February 10	
March 10	March 30 – Executive Litigation Committee
April 7	
May 5	
June 9	
July 7	
August 4	
September 8	
October 6	
November 10	
December 8	

NOTE: The WRRTC's meetings are usually held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Hill Farms State Office Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-330-7099. **In the case of inclement weather, this meeting may transition to virtual via Zoom:** <https://us06web.zoom.us/j/86861748213>, Meeting ID: 868 6174 8213, or via telephone: 1-309-205-3325 using Meeting ID: 868 6174 8213

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

WRRTC MEETING NOTICE & AGENDA

Wisconsin River Rail Transit Commission

Meeting – Friday, December 8, 2023 @ 10 AM

AGENDA

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum – Misty Molzof, Admin.**
3. Action Item. **Certification of Meeting's Public Notice – Noticed by Admin.**
4. Action Item. **Approval of Agenda – Prepared by Admin.**
5. Action Item. **Approval of draft November 10, 2023 Meeting Minutes**
6. Updates. **Public Comment – Time for public comment may be limited by the Chair**
7. Updates. **Announcements by Commissioners – No Discussion Permitted**

REPORTS & COMMISSION BUSINESS

- 10 minutes estimated | Update and Action Items*
8. **WRRTC Financial Report – Huttenburg, Treasurer**
 - Treasurer's Report
 - Payment of Operational Bills, if any.
 - Authorize payment of capital expenditure bills, if any.
- 10 minutes estimated | Update*
9. **Wisconsin & Southern Railroad's Report on Operations –Lucht / Schaalma, WSOR**
 - WSOR Update on Private Crossing at 8814 US Hwy 14, Cross Plains, WI
 - Update on WSOR Locomotive Shop
 - Request for an update on Unpermitted / Undocumented Private Rail Crossings on Waukesha Subdivision
- 10 minutes estimated | Update*
10. **WisDOT Report – Lisa Stern / Ben Mohlke, WisDOT**
 - Bridge Updates – Merrimac, Janesville, and Baraboo B-368
- 10 minutes estimated | Update*
11. **Dane County Report – Christopher James, Dane County**
 - Walking Iron Trail
 - Wisconsin River Trail Bridge
- 5 minutes estimated | Update*
12. **Administrator's Report – Misty Molzof, SSWRPC**
 - Change January, 2024 meeting date to January 12, 2024.
- 10 minutes estimated | Update/Discussion/Possible Action Item*
13. **Walking Iron Trail, Dane County Portion – Stern, WisDOT**
 - Agreement for Dane County to remove track and install infrastructure
- 10 minutes estimated | Consideration/Action*
14. **Approve Acquisition of an Easement for STH 92 Project – Edmundson, WisDOT**

- 10 minutes estimated | Consideration/Action
15. **Removal of Crossing Surface, Signals, and Signal Foundation at Webb Avenue, City of Reedsburg, WI – Lucht, WSOR**
1 minute estimated | Action
- 10 minutes estimated | Consideration/Action
16. **Approve 2024 Rental Agreement with WSOR – Brownlee, Attorney**
- 1 minute estimated | Action
17. **Adjournment**

NOTE: In the case of inclement weather, this meeting may transition to virtual via Zoom:

<https://us06web.zoom.us/j/86861748213>, Meeting ID: 868 6174 8213,

or via telephone: 1-309-205-3325 using Meeting ID: 868 6174 8213



**Lake Ripley Management District
Meeting of the Board of Directors**

December 9th, 2023, 9:00 AM

N4450 County Road A

Cambridge, Wisconsin, 53523

Agenda

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of October 21st, 2023, Board meeting
- IV. Treasurer's Report
- V. Town of Oakland Representative Update
- VI. Jefferson County Representative Update
- VII. Lake Manager's Report and Correspondence
- VIII. New Business
 - a. Board meeting dates for 2024 discussion and possible action
 - b. Wisconsin Lakes Association, Rock River Coalition, NALMS renewal discussion and possible action
 - c. Last Wilderness Alliance donation discussion and possible action
- IX. Old Business
 - a. Critical Habitat Designation (CHD) update
 - b. Oakland Hills update
- X. Announcements
- XI. Adjournment

Note: Public Comment will be taken at discretion of District Chair

***DISCLAIMER:** Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on December 5, 2023. Posted to the Jefferson County website (www.jeffersoncountywi.gov). Scheduled to be published in Cambridge News newspaper on the day of December 7, 2023.